

St. Columba's School Bayswater



Behaviour Management Policy

VISION STATEMENT

St. Columba's Primary School aims to foster the total development of each individual, within a loving community, that is totally committed to supporting the Catholic faith, principles and ideals within the framework of the Mercy Values.

***“Grow in Faith,
Seek Wisdom,
Live in Peace”***

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Behaviour Management Policy

BELIEF

"Children will be encouraged both by our example and instruction to share with others within the community the Christian values of respect, care, love and forgiveness. The Catholic School must develop persons who are inner directed, capable of choosing freely and in conformity with an informed conscience."

RATIONALE

St Columba's Behaviour Management Policy is closely linked with the school's Pastoral Care Policy as they both endeavour to promote respectful, secure and healthy environments in which students can prosper.

It is believed that the school should create an environment which is supportive of individuals and groups with special needs, conducive to worthwhile learning and which demonstrates a caring concern for the well-being of all its members. Respecting the rights of all members of the St Columba's community underpins the philosophy of the Behaviour Management Policy and the development of a school culture that addresses the needs and rights of every member of the school community. The development of appropriate and acceptable behaviour is a staff, parent and student concern. Its success is based upon the recognition of the dignity, and worth of all individuals.

The Behaviour Management policy aims to foster the development and experience of responsible self-discipline among students and seeks to promote the well-being and good order of the community.

In order to provide a safe learning environment for all, it is essential that students recognize the need for rules regarding safety of themselves, others and property.

Everyone in the school community needs to develop skills of living and learning together in productivity and harmony. To support this, emphasis is placed on an awareness and recognition of positive behaviours, along with effective management of unacceptable behaviours. When problems are experienced in achieving these goals the focus will be that of finding solutions, whilst managing individuals with respect and dignity.

At St Columba's we encourage and support our students to develop a stronger sense of wellbeing, to be more resilient, confident and successful. Confidence and resilience helps develop positive and pro-social values, strategies for coping and bouncing back, and courage to deal with difficult situations in everyday life.

POLICY

At St Columba's Catholic School, the Behaviour Management Policy is based on the belief that to participate effectively in the activities of a collaborative classroom, children require a level of behaviour that respects their rights and the rights of others to:

- Be safe and feel safe
- Learn to the best of their ability
- Express themselves in a positive manner
- Take responsibility for their choices

Student Behaviour Expectations have been developed by staff, are posted in the classrooms and in the parent information booklets which are issued to the parents at the beginning of each year. They are published on the school website, discussed at parent teacher evenings, included in the newsletter, and are referred to at the beginning of each term.

Based on positive reinforcement, the Behaviour Management policy incorporates the Pastoral Care philosophy that we treat everyone with care and respect.

Procedures are in place, should children exhibit unacceptable behaviour. (See "St Columba's Exclusion of Children from School Policy" and "St Columba's Bullying Policy".)

CLASSROOM MANAGEMENT

Teachers need to keep detailed records of student behaviour. Interviews and incidents will be documented.

Step 1 **Encourage** positive behaviour.

Step 2 **Verbal warning and** reminder of the **rule**

Step 3 **Time-out in the classroom**

The student moves to a 'time-out' area in the classroom to work individually or think about his/her behaviour. After a short time (at the teacher's discretion), the teacher discusses the behaviour with the student. The child returns to the normal classroom situation.

Step 4 **Time-out in cooperating class**

The student is sent to the cooperating time-out class with a note explaining the situation, and some work (if appropriate). The teacher contacts the parents at the earliest convenience to inform them of the occurrence. This is at the teacher's discretion.

Meaningful consequences that repair and rebuild the damaged relationships need consideration. E.g. part of recess, or lunch, is replaced by spending time discussing the issue with the teacher, walking with the teacher (if on duty) or other community based ideas.

Step 5 **Time-out in the Administration Area**

The student is sent to the Administration Area with a note explaining the situation, and some work (if appropriate). A member of the Leadership Team meets with the child and the teacher. Parents may be informed of the child's behaviour if deemed necessary. If necessary, an appointment is made for a meeting to discuss the issue with the teacher, Assistant Principal and/or Principal.

IN-SCHOOL SUSPENSION

In cases of consistent, serious and inappropriate behaviour, or where students are continually uncooperative, an in-school suspension may take place, at the Leadership Team's discretion. The student remains in the Administration area to complete work under supervision with alternative break times from the rest of the school. Parents will be notified.

PLAYGROUND MANAGEMENT

MINOR SITUATIONS e.g. littering, running on verandahs, uniform infringements or minor conflicts. The duty teacher deals with the situation by asking the student to walk with him/her or sit down and discuss the issue with the other children involved until they reach a solution. This is followed up later if necessary.

SERIOUS SITUATIONS e.g. deliberate physical and/or verbal aggression, bullying, open defiance, blatant disrespect, placing others in physical danger or intent to hurt, throwing of objects eg. honky nuts, racial comments, spreading malicious gossip, going out of school boundaries, behaving inappropriately when representing the school e.g. on excursions, at sports carnivals.

These actions warrant immediate attention by the staff member present, the classroom teacher will be notified and the incident may be referred to a member of the Leadership Team.

All serious incidents will be recorded by the classroom teacher. Parents will be notified.

After consultation with parents and Leadership Team, appropriate consequences will be given.

Consequences may include time out at break times, community service or exclusion from special events.

SERIOUS BEHAVIOURAL INCIDENTS

BLUE EMERGENCY CARDS

Where a child behaves in a seriously threatening or dangerous manner, the preceding steps will be bypassed. A Behaviour Emergency Card (blue) will be sent to the office and a member from the Leadership Team will attend the classroom or playground and accompany the child to the Administration area.

Parents will be contacted immediately to discuss the issue. Ongoing communication between home and school is arranged for students who continue to exhibit inappropriate and unacceptable behaviour.

At the discretion of the Leadership Team and the teacher, all members will work collaboratively to develop an Individual Behaviour Management Plan to assist the child and monitor behaviour both at home and at school.

OUT OF SCHOOL SUSPENSIONS

Out of school suspension of students will apply in extreme cases, in accordance with Catholic Education Office Policy (*Handbook for Catholic Schools* 5.2.1) See 'St Columba's Catholic School Exclusion of Children from School Policy'.

This policy will be enforced as is appropriate for the students' level of development.



Greg Martin

Principal

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