St. Columba's School

St Columba’s Primary School P&F
Meeting
Minutes
Tuesday 18th August 2015

1. Prayer
2. Welcome
3. Attendance & Apologies
   3.1 Attendance:
       Greg Martin; Jenn Debono; Natalie Campbell; Tanya Cooper, Jo Byrne, Nicole O’Rourke, Jeannie Pincus. Camille Goodlich, Nyssa Bull, Riccardo Carbone, Fran Sweetman, Dianne Murmane, Carolyn Smith, Abbie Ehrhardt
   3.2 Apologies:
       Verity Donovan, Tara Savage, Kirsty Byatt, Steve Vincuillo, Amy Gardiner, Tina Van Maanen, Karen Bedell, Gina Ierace, Aoife Sheehan

4. Acceptance of Previous Minutes
   4.1 Moved: Nat Campbell Seconded: Tanya Cooper

* Special Item – Presentation to P&F from Joe Muscara about potential fundraiser *

Fundraising for School:
   • ProAcqua is company that encourages reusuable stainless steel bottles that are environmentally friendly and reduce plastic dumping which is destroying our environment. Provide to school for $12 and school to sell at higher price of $20. Children will be given a flyer and order form for family to purchase.
   • Each student can buy a bottle and have name laser printed at $5 as additional cost.

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<td>5. Business Arising from Previous Minutes :</td>
<td>Ask parents to send their Expressions of Interest in the program to class reps</td>
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<td>Walk to School Program –</td>
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<td>• It has been agreed that the program will start on Wed 21st October. It will be called the “Wednesday Walking Warriors”.</td>
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<td>Parents are to drop their children at 8.15am sharp at Tennis/bowling club area. Greg Martin will be there to escort children from Yr 1 onwards. Do not come after 8.15am since there will be no adult present to escort your child to school.</td>
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- Kindy and Pre primary children are welcome to participate but a parent must be with their child at all times.

- It will be another kiss n drive style drop off

- Please do not drop your children at that “drop off “zone & then decide to park at school. This is to help reduce parking congestion & encourage children to exercise.

- It will start at one day a week which Greg has kindly volunteered to do on a Wednesday. If this program increases days then parent volunteers are required.

- An Expression of interest will be sent via class reps. Please contact class reps via email to confirm interest.

Jenn also has discussed the Walk over October Event” which is co-ordinated but the heart foundation & State Govt. This event is on October 21st so it has been agreed that we register and start our school walking program on the same date

**Principal's Report:** See attached and note the below

- School Fees/ Funding : Allocation is calculated (Base Amount then additional costs are added) &SES (Socio economic Status). The Baseline of allocation is 100. Our school is above average at 109 therefore funding will reduce due to the paid by parent ratio is higher in Bayswater. It will commence in 2016.

- For example: If another suburb is below 100 then they will get more funding then another school that has a higher percentage.

- Staffing Allocation will be discussed at the Leadership Committee meeting. 2016 staff allocation will be announced at the school AGM. Lisa wild has been appointed at the relief teacher for 2G while Ali Martin is on LSL. Sarah Bolton will commence her maternity in Jan 2016.

- A school review will be occurring in the near future. A panel of reviewer’s will come to school to review improvement & strategic planning, curriculum plan, etc and provide the school will feedback and a report.

- The End of School Music Concert will be held at Mercy College School Gym. (Cnr of Beach & Koondoola Ave) The principal at that Mercy College school has kindly allowed our school to hold our concert there at no cost. It has a capacity to hold 1000 people. No FOOD or DRINK allowed. It will be held November 20th.
• Correct Posture Education for staff and students. Greg has approached a school staff member (ex physiotherapist) to educate staff on correct posture in classrooms. Teachers have actioned this technique in their classrooms.

6. **Treasurer's Report**:

• P and F have raised over $7500 at Bogan Bingo and $345 at Rollerdrome event. The P n F have raised a total of $13,333.42.

7. **P&F Representative to Board**:

• It has been discussed by Greg and board members that a “Volunteers Section” will be included on website. Also it has been discussed that Greg’s blog and advertisements, etc will be put on the website as well abolishing the school newsletter. Further discussion will continue re: No newsletter being distributed.

9. **Sub Committee Updates**

9.1 **Fundraising Committee**

9.1.1 **Bogan Bingo** – This event was a huge success. Thanks to Jo, Tara, Steve, Jenn & Lisa for their hardwork with meetings and organisation. Also thank you to all the volunteers too for helping it a great night too.

9.1.2 **Morley Rollerdome** – This event was enjoyed by parents & children. Thank you to all that came along. It was fun.

9.1.3 **Book Swap Day** Book Swap will be held Friday 28\(^{th}\) August. Commencing at 9am for the dress up Parade. This will be judged by Camille & Nicole.

Book Swap will then commence at 9.45-10.40am. A kindy rep will be organising the ECE table for the kindy & PP’s.

Thank you to Camille Goodlich & Nicole O’Rourke for their hard work and volunteering their time on organising this event.

9.1.4 **School Disco** - Jeannie will be organising a school disco which will be held on September 11\(^{th}\). The disco will be in the new Undercroft rooms. It will be split into four groups: Kindy/PP’s; 1 & 2’s; 3 & 4’s and 5 & 6’s. Volunteers please to assist Jeannie.

| Ask parents for Volunteers | Class Reps |
10. Correspondence

11. General Business

11.1 Greg has researched pricing on aluminium table and chairs for students during recess and lunch.

- He has asked P and F to support his purchase. It is negotiated that P and F will provide for 3 of them.
- Greg will continue to research more quotes.
- It has been raised by some parents that children are sitting on wet grass. Greg has investigated this matter and it has been confirmed that children do not sit on "wet Grass" when eating their recess or lunch.

11.2 Maggie Dent- Monday Sept 21st

- This is a combined event with St Michael’s school.
- We require volunteers to set up, assist with coffee & tea and baking of cupcakes or cakes for after session.
- P and F will confirm pricing and whether tickets are to be bought online. It was mentioned that St Michael’s P&F are paying for their parents. However, they are only a single stream school and it was agreed by the committee for our school parents to pay to cover the cost for event
- There are only 150 seats for our school so please purchase tickets quick once event is advertised.

Research into more quotes for seating solution
Volunteers required for setting up refreshments for after the session
Class Reps to email

Greg to report back

Meeting Closed at 9.26pm.

Next Meeting: 22nd September 2015.